



URS | CH2M Oak Ridge LLC
2015 Holiday Schedule

4/10 (MONDAY- THURSDAY) SCHEDULE

<u>Holiday</u>	<u>Day Observed</u>
New Year's Day	Thursday, January 1 (10 hours)
Birthday of Martin Luther King, Jr.	Monday, January 19 (10 hours)
Good Friday (4/3)	Scheduled Day Off
Memorial Day	Monday, May 25 (10 hours)
Companion to Independence Day	Wednesday, July 1 (10 hours)
Independence Day	Thursday, July 2 (10 hours)
Labor Day	Monday, September 7 (10 hours)
Thanksgiving Day	Thursday, November 26 (10 hours)
Day After Thanksgiving (11/27)	Scheduled Day Off
Companion to Christmas Day	Wednesday, December 23 (10 hours)
Christmas Day	Thursday, December 24 (8 hours - 2 hours will need to be made up, or utilize PTO)

Total number of Holiday Hours paid in 2015 will remain at 88 for those on the 4/10 (Monday-Thursday) Schedule.

When an approved holiday falls on Saturday, the Friday before the holiday will be recognized as the observed holiday. When the holiday falls on a Sunday, the following Monday will be recognized as the holiday.