



URS | CH2M Oak Ridge LLC

2018 Holiday Schedule

4/10 SCHEDULE (TUESDAY-FRIDAY)

<u>Holiday</u>	<u>Day Observed</u>
New Year's Day	Tuesday, January 2 (10 hours)
Birthday of Martin Luther King, Jr.	Scheduled Day Off
Good Friday	Friday, March 30 (10 hours)
Memorial Day	Scheduled Day Off
Independence Day	Wednesday, July 4 (10 hours)
Companion to Independence Day	Thursday, July 5 (10 hours)
Labor Day	Tuesday, September 4 (10 hours)
Thanksgiving Day	Thursday, November 22 (10 hours)
Companion to Thanksgiving Day	Friday, November 23 (10 hours)
Christmas Day	Tuesday, December 25 (10 hours)
Companion to Christmas Day	Wednesday, December 26 (8 hours—2 hours will need to be made up, or utilize PTO*)

Total number of Holiday Hours paid in 2018 will remain at 88, except *per contract negotiations, USW employees will be paid 10 hours for the last holiday of the year.

When an approved holiday falls on Saturday, the Friday before the holiday will be recognized as the observed holiday. When the holiday falls on a Sunday, the following Monday will be recognized as the holiday.