

Agenda
7582 Receiving Area Grounds Improvements
12/15/16

Welcome

Safety Topic – Tom Allen –Chair Safety/Holiday Distractions

Introductions – round the room introductions

Commercial Topics

- Point of Contact: Elaine Najmola – 865 574-4549 or elaine.najmola@ettp.doe.gov
- RFP Schedule – highlighted dates are revised. Amendment 1 was issued to revise dates in RFP.

Process Steps	Scheduled Date
CONTRACTOR receipt of Acknowledgement attached to this Request	12/12/2016
Pre-Proposal Conference	12/15/2016
Questions Posted to 90-day Forecast web-link	1/5/15
Answers Posted to 90-day Forecast web-link	1/10/16
CONTRACTOR receipt of Pricing Proposals	1/19/2017
Final decision and award of Agreement by CONTRACTOR	1/24/2017

- Submit Proposal Response Form, Qualification Criteria, Rep's and Cert's and Technical/Price Proposal (2 hard copies and 1 electronic copy)
- All questions must be submitted in writing to SCA
- Any verbal responses are not binding
- Exceptions will be reviewed and considered

Technical Topics

SOW

- AFTER AWARD - Technical Contact Cameron Wagar at 865 574-7736 or CW1@ettp.doe.gov
- SOW specifics:
 - Barriers to be installed SW corner of Building footprint – under review
 - Utilities will be marked
 - Trailer area work must be done prior to arrival of trailers
 - UCOR will provide backflow connector – subcontractor to install
 - Drainage lines must move away from building
 - Septic tank to be provided by contractor. Subcontractor will slope ground and set tank
 - Work not included in SOW Section 3.0
 - Subcontractor must bring own “facilities”
- Work with Others:
 - Building 7582 is a working facility – personnel will be onsite – no truck deliveries will occur – CORRECTION – Subcontractor will NOT have to be concerned with personnel onsite. Subcontractor will be only the only entity performing work at Bldg. 7582
- Schedule
- Training/Badging - subcontractors crew must participate in work package development
- Submittals - Submittals have various delivery times
- Work Control – subcontractor personnel must participate in work package development
- Work included and Work not included - work not included SOW Section 3.0
- CLA - must be signatory to CLA
- Contractor furnished material and facilities - will be determined at award
- Inbound and Outbound equipment scans - applicable
- Key Personnel - resumes of key personal listed in Exhibit B and Instruction to Offerors
- Environmental - erosion control
- QA - Standard Industrial facility – Exhibit K has QA requirements

Agenda
7582 Receiving Area Grounds Improvements
12/15/16

- ES&H
Prime and Subtier information – Bidders Qualification Criteria
 - Experience Modification Rate must be less than 1.0 or less
 - Must provide Insurance Carrier Letter indicating current EMR
 - OSHA Total Recordable Rate is 2.8 or less for 2013, 2014, 2015
 - Include a copy of OSHA Form 200/300 logs for same years
 - Lost Work Rate must be 0.60 or less also for 2013, 2014, 2015
 - Provide Total hours worked for 2013, 2014 and 2015

- Submittals – Post Award
 - Safety Data Sheets
 - Monthly Hazard Material Inventory Report
 - Monthly Injury/Illness Report
 - IH Monitoring Data

Site Walk

- Site walk protocol -Cameron

Attached sign in sheets

