



*Did You Know?*

## SBA Provides Many Resources

The U.S. Small Business Administration (SBA) is a tremendous resource for small businesses. It has a nationwide network of partners, helping millions of potential and current small business owners start, grow and succeed.

The SBA effectively helps small businesses compete in the marketplace through its programs and resources. To find out more, visit SBA online at [www.sba.gov](http://www.sba.gov) for small business news, information and training.

The SBA Tennessee District Office can be contacted at 50 Vantage Way, Suite 201, Nashville, TN 37228; phone, (615) 736-5881.



## Meet Cindy Hart

Cindy Hart started working in Procurement in 1980 with Union Carbide Corporation Nuclear Division (UCCND), located in downtown Oak Ridge. During her years with UCCND, Cindy worked as an administrative assistant to two buyers.

In 1984, Martin Marietta took over operation of the plants and she became administrative assistant to the procurement group manager. Martin Marietta later became Lockheed Martin, and Cindy became an express buyer, buying computers and computers components. In 1998, she continued with Bechtel Jacobs Company and moved to the K-25 site. At that time, Cindy became subcontract administrator, which involved both formation of new subcontracts (services and construction) and administration of those subcontracts. When the subcontract group was separated into two sections—administration and formation—she was assigned to formation of new subcontracts,

which included training, nuclear safety, administrative/records management, and several construction contracts (including the White Oak Dam Project).

Cindy is a University of Tennessee graduate, receiving a bachelor of arts degree in home economics (merchandising). She has one daughter and four grandchildren, who she loves to spend time with.

## Memorial Day

Monday, May 28, is a federal holiday. Let us take a few moments this Memorial Day to reflect on the meaning of the day and be mindful of the sacrifices of others and enjoy the freedoms we have because of them.

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## Small Business Laws and Regulations

The laws and regulations governing subcontracting are contained in the Small Business Act, 15 U.S.C. § 637 and FAR 19.7. This act establishes the subcontracting policy for the Federal Government.

It is the policy that all U. S. Department of Energy (DOE) procurement actions exceeding the simplified acquisition threshold of \$150,000, must contain provisions that Small Business, Veteran-Owned Small Business, Service-Disabled Veteran-Owned Small Business, HUBZone Small Business, Small Disadvantaged Business, and Women-Owned Small Business concerns will have the maximum practicable subcontracting opportunities. In addition, FAR 19.704 requires each contractor bidding on a contract which is expected to exceed \$650,000 (\$1.5 million for construction) to have an approved subcontracting plan prior to award.

The solicitation for procurements meeting the requirements of FAR 19.7 should contain the following two basic subcontracting contract clauses:

- Utilization of Small Business Concerns (FAR 52.219-8)
- Small Business Subcontracting Plan (FAR 52.219-9)

Section 8(d) of the act designates the Small Business Administration (SBA) as the principal government agency responsible for enforcing the provisions of the law pertaining to development and implementation of the subcontracting plan.



## Legislative Briefs

**Senate Bill to Improve Enforcement Penalties for Misrepresented Veteran-owned Small Business Status** (originally published by the Corporate SB Liaison Office)

On June 3, 2011, S. 1184 was introduced that would raise the minimum penalty to debarment for five years for any business that misrepresents itself as a veteran-owned or service-disabled-veteran-owned small business concern. The companion bill, H.R. 1657, was passed by the House on May 26, 2011. The bill was referred to the Senate Committee on Veterans Affairs.



# Office of Small and Disadvantaged Business Utilization

The Office of Small and Disadvantaged Business Utilization (OSDBU) plays a key role in developing, implementing, and managing DOE’s Small Business Program at both the prime and subcontracting levels. On the subcontracting level, it:

- Proposes policies and strategies to the Secretary of Energy on ways to ensure that small businesses are provided an equitable opportunity to receive subcontracts for supplies and services that are procured by DOE prime contractors, and
- Oversees the actions of departmental elements, offices, and facilities as they pertain to compliance with the subcontracting plan—clauses in DOE contracts in accordance with FAR 19.7.

In managing DOE’s small business program, the OSDBU serves as the agency’s focal point for discussions about small business policies and programs with Congress, the Office of Federal Procurement Policy of the Office of Management and Budget, the SBA, and the small business community.

The OSDBU also has established subcontract oversight efforts to ensure that the Department implements the provisions of the FAR 19.7.

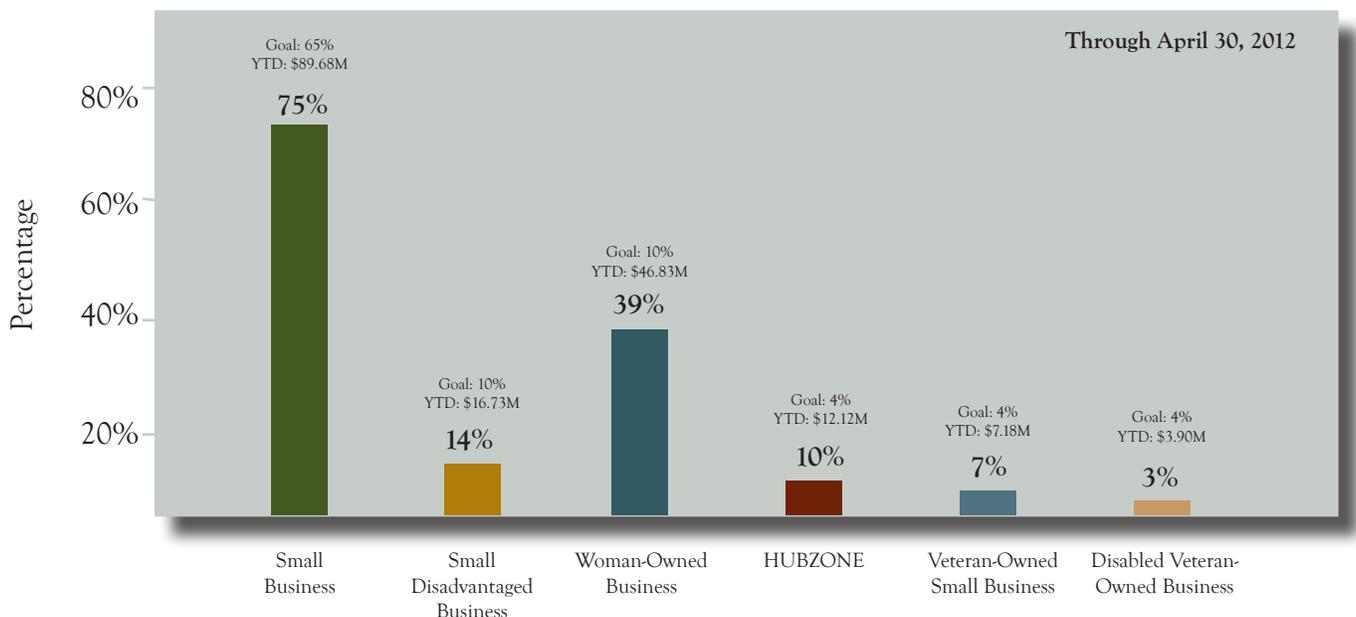
*Though force can protect in emergency, only justice, fairness, consideration and cooperation can finally lead men to the dawn of eternal peace.*

Dwight D. Eisenhower

*UCOR is committed to small businesses.*

## UCOR Small Business Statistics

### Summary FY 2012: Percent of Subcontract Dollars Placed with Socioeconomic Firms



We would love to hear from you! Please contact us at:

Phone: (865) 576-5643

Email: Karen.reeve@ettp.doe.gov

## Strategic Sourcing

The Integrated Contractor Purchasing Team (ICPT) was established to aggressively pursue strategic sourcing opportunities representing procurement leveraged spending that results in a lower total cost of ownership for DOE Complex Wide Site and Facility Contractors. The website <http://icpt.llnl.gov> provides a wealth of information, including the Basic Ordering Agreements negotiated by the ICPT or DOE for use by Site and Facility Contractors and eligible subcontractors, the Strategic Sourcing Plan, Steering Council Members, ICPT Council Members, and others.

## UCOR Procurement Training

April 3, 2012: Karen Reeve provided classroom training to the Procurement Group - Public Laws and Regulations for Small Business.

May 1, 2012: Vince Maivelett provided classroom training to the Procurement Group - Cost and Pricing Analysis Training.



*Vince Maivelett, Manager, Subcontracts, Procurement and Property*